

MEMO# 25576

October 21, 2011

Accounting Policy Subcommittee Meeting Notice - November 30, 2011

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TO: ACCOUNTING POLICY SUBCOMMITTEE No. 3-11 RE: ACCOUNTING POLICY
SUBCOMMITTEE MEETING NOTICE - NOVEMBER 30, 2011

The next meeting of the Accounting Policy Subcommittee will take place on Wednesday, November 30. Lunch will be available beginning at 12:30 p.m. The meeting will begin at 1:00 p.m. and conclude at 5:30 p.m. The meeting will take place in the Institute's 11th Floor Conference Room. The Accounting/Treasurers Committee meeting will take place on Thursday, December 1. Accounting/Treasurers Committee members will receive a separate meeting notice.

Online Registration

We are pleased to offer online registration using Cvent for ICI committee meetings and associated dinners. To register for the Accounting Policy Subcommittee meeting and dinner, please visit our registration site at <http://members.ici.org/reg/accountingpolicy>. Committee members electing to attend the committee dinner will pay a standard amount via credit card as part of the registration process. If you have any questions about registration, please contact Agnes Thomas at 202/326-5846 or agnes@ici.org.

Subcommittee Dinner

The Subcommittee dinner will be held on Wednesday, November 30 at 6:30 p.m. The Subcommittee dinner will be held at a local restaurant. If you plan to sign up for the dinner, the cost will be \$85.00. We ask that you provide your credit card information when you register on Cvent.

Hotel Accommodations

A block of rooms has been reserved for meeting attendees at the Sofitel located at 806 15th Street, NW, Washington, DC for the evening of Wednesday, November 30. The room rate is \$295 plus tax. To make a reservation, please call the hotel at 202/730-8800 and ask for a room in the Investment Company Institute block of rooms. Please make your hotel reservations as soon as possible as rooms are limited. All reservations must be guaranteed by November 1 to receive the room block rate. Reservations must be cancelled within 48 hours prior to arrival to avoid penalty.

Suggested Agenda Items

We need to get your input on agenda items for the meeting. Please e-mail your suggestions to Greg Smith (smith@ici.org) or Laura Ferguson (lferger@frk.com). Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced. A preliminary agenda will be circulated to the Subcommittee prior to the meeting.

We look forward to seeing you in Washington!

Laura Ferguson
Senior Vice President
Franklin Templeton Investments
Chair – Accounting Policy Subcommittee Gregory Smith
Director – Operations Compliance & Fund Accounting

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