MEMO# 31079

February 9, 2018

Save the Date -- April 24 ICI ETF Committee Meeting in NY

[31079]

February 9, 2018 TO: ETF (Exchange-Traded Funds) Committee RE: Save the Date -- April 24 ICI ETF Committee Meeting in NY

Please hold Tuesday, April 24 for the next meeting of the ICI ETF Committee. Although details are still being finalized, we expect this meeting to take place in New York at the OppenheimerFunds' offices. Meeting details are noted below:

Location & Time

OppenheimerFunds, Inc. 225 Liberty Street New York, NY 0281

Lunch (11:30 am ET) Meeting (12:00 - 3:00 pm ET)

We will be in touch as we finalize the agenda and remaining details. For a list of suggested hotels near OppenheimerFunds, Inc., please see below.

Club Quarters, World Trade Center 140 Washington Street New York, NY 10006 212-577-1133

Marriott New York Downtown 85 West Street New York, NY 10006 212-385-4900

Conrad New York 102 North End Ave New York, NY 10282 212-945-0100

Millennium New York

55 Church Street New York, NY 10007 212-693-2001

Ritz Carlton Battery Park 2 West St New York NY 10004 917-790-2423

W New York - Downtown 8 Albany St New York, NY 10006 646-826-8600

As always, we look forward to your participation!

Jane G. Heinrichs Associate General Counsel

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