

MEMO# 23202

January 23, 2009

Notice of IOAC Meeting Via Conference Call - February 26, 2009

[23202]

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TO: INTERNATIONAL OPERATIONS ADVISORY COMMITTEE No. 1-09 RE: NOTICE OF IOAC MEETING VIA CONFERENCE CALL - FEBRUARY 26, 2009

The next meeting of the Institute's International Operations Advisory Committee ("IOAC") will take place via conference call on Thursday, February 26, 2009 from 9:00 a.m. – 12:00 p.m. ET.

Online Meeting Registration

Please register for the IOAC meeting online via Cvent at <http://members.ici.org/reg/ioac>. For this call, we invite you to include someone from your organization that has expertise in trailer fee processing/operations, as we will be having a presentation on automation of trailer fee processing and a discussion of issues with the current process for the communication of trailer fee information and payments processing. If you have questions about registration, please contact Agnes Thomas at 202/326-5846 or agnes@ici.org.

Dial-in Information

Here is the dial-in information for the conference call on February 26th. As with in-person meetings, the call is for IOAC members and their guests or substitutes only. Please do not

share this information with anyone that is not an IOAC member.

LEADER: MS DIANE BUTLER CALL DATE: FEB-26-2009 (Thursday) CALL TIME: 09:00 A.M.
EASTERN TIME DURATION: 3 HRS USA Toll Free Number: 888-553-0015 USA Toll # (for int'l
callers): 1-630-395-0056 PARTICIPANT PASSCODE: 33459

Preliminary Agenda

The preliminary agenda for the Feb. 26th IOAC meeting is attached for your information. We will be having a shop talk discussion on the topic, "solutions for operating efficiently in difficult times." Please send your thoughts on this topic in advance of the meeting to Ghassan Hakim at ghakim@frk.com. Ghassan will facilitate the discussion.

We welcome your input on additional "shop talk" discussion items for February 26, or agenda/discussion topics for the May in-person meeting. Please use the space provided in Cvent to list your ideas and suggestions or e-mail them to Diane Butler at butler@ici.org.

Ghassan G. Hakim
Senior Vice President -
Franklin Templeton Investments
Chairman -
International Operations Advisory Committee Diane M. Butler
Director - Transfer Agency
& International Operations

[Attachment](#)

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