

MEMO# 30418

November 22, 2016

Reminder - Telephonic Meeting of the Variable Insurance Products Advisory Committee on December 15

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TO: Variable Insurance Products Advisory Committee RE: Reminder - Telephonic Meeting of the Variable Insurance Products Advisory Committee on December 15

The next meeting of the Variable Insurance Products Advisory Committee has been scheduled for Thursday, December 15, 2016. The meeting will begin at 10:30 a.m. Eastern time and will end no later than 1:00 p.m. Eastern time. Please note that this will be a telephonic meeting of the Committee, although if your firm is in the Washington, D.C. area, or you otherwise plan to be in the area that day, you are welcome to join us in person at the offices of the Investment Company Institute, 1401 H Street, NW, 12th Floor, Washington, DC.

Bill Kotapish, Assistant Director of the SEC's Division of Investment Management, will be joining us to discuss recent SEC initiatives in the insurance products area. We will provide updates from ICI staff on timely issues of interest to the Committee, followed by an opportunity for members to lead a series of short discussions on issues on which you would like to solicit your colleagues' feedback (*i.e.*, "shop talk"). We therefore request that, either on the online form or in an email to linda.french@ici.org and sarah.bessin@ici.org, you include questions or topics you would like to raise with your colleagues at the meeting, as well as questions you would like to raise, or have us raise, with the SEC staff.

Registration can be accomplished online at www.ici.org/reg/vipac. After you have registered for the meeting, you will be provided with dial-in information. If you have questions about registration, please contact Jennifer Odom at (202) 326-5833 or jodom@ici.org. We look forward to your participation on December 15th!

Linda French
Counsel

Sarah A. Bessin

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