

MEMO# 25304

June 28, 2011

Notice Of IOAC Meeting - September 29, 2011 In Luxembourg & Quincy, MA

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TO: INTERNATIONAL OPERATIONS ADVISORY COMMITTEE No. 11-11 RE: NOTICE OF IOAC MEETING - SEPTEMBER 29, 2011 IN LUXEMBOURG & QUINCY, MA

The next meeting of the ICI's International Operations Advisory Committee ("IOAC") will take place on Thursday, September 29, 2011 in both Luxembourg and Quincy, MA, with the meeting sites linked by video conference. In Luxembourg, the meeting will be hosted by International Financial Data Services ("IFDS") at 47, avenue J.F. Kennedy, L-1855 Luxembourg. Boston Financial Data Services ("BFDS"), located at 2000 Crown Colony, Quincy, MA 02169, will provide the U.S. meeting site.

In Quincy, the meeting will take place from 8:00 a.m. until 1:00 p.m. ET. Continental breakfast will be provided at the start of the meeting and lunch will be available after the meeting concludes. In Luxembourg, the meeting will be preceded by a networking lunch to begin at 12:30 p.m. CET. The IOAC meeting will take place from 2:00-7:00 p.m. CET.

Committee Dinner - September 29 in Luxembourg

A Committee dinner will be held in Luxembourg at Chez Bacano on September 29 at the conclusion of the meeting. The dinner cost is \$85.00 per person, which you will pay at the time that you register for the IOAC dinner. Kindly note that if your plans change and you are unable to join us for dinner, you must cancel more than 3 business days in advance in order to receive a refund.

Online Meeting Registration

Please register online to attend the IOAC meeting and dinner by August 12, 2011 by using the web link at <http://members.ici.org/reg/ioac>. If you would like to join the meeting via teleconference, please register for that option online as well so that we can include you on the list of expected meeting attendees. If you have questions about registration, please contact Agnes Thomas at 202/326-5846 or agnes@ici.org.

ALFI Global Distribution Conference

The annual ALFI Global Distribution Conference (formerly called the Investment Funds Forum) will be held in association with NICSA and HKIFA on September 27 and 28, 2011. If you would like more information on the conference program and registration, go to the ALFI website at

<http://www.alfi.lu/conferences-training/conferences/alfi-global-distribution-conference-association-nicsa-hkifa>.

Hotel Accommodations Luxembourg & Quincy, MA

If you are traveling to Luxembourg, the following hotels are in close proximity to IFDS:

Meliá Luxembourg

1 Park Dräi Eechelen (10 Rue Fort Thuengen)

1499 Luxembourg

Tel: +352 27333-1

melia.luxembourg@solmelia.com

Novotel Luxembourg Kirchberg

6 rue Fort Niedergrünwald

Quartier Européen Nord

Plateau de Kirchberg

L-2226 LUXEMBOURG

Tel (+352)4298481

H1930@accor.com

Sofitel Luxembourg Europe

4, Rue du Fort Niedergrünwald

Quartier Européen Nord

Plateau de Kirchberg

2015 LUXEMBOURG

Tel (+352)437761

H1314@sofitel.com

The hotels listed above are also on the ALFI website for the Global Distribution Conference at <http://www.alfi.lu/accommodation-global-distribution-conference-2011>. If you would prefer to stay in Luxembourg City, IFDS has recommended the following hotels:

Sofitel Grand Ducal

40 bd d'Avranches

L-1160 Luxembourg

Tel: +352 (24) 87 71

H5555@sofitel.com

Le Royal Hotel

12, Bd Royal

L-2449 Luxembourg

Tel: +352 (24) 16 16 1

Reservations@leroyalluxembourg.com

If you are traveling to Boston, BFDS has recommended the following hotel:

Boston Marriott Quincy
1000 Marriott Drive
Quincy, MA 02169
617-472-1000
888-236-2427

Please contact one of the hotels directly to make your room reservation. If you are having difficulty securing a hotel room, please contact Agnes Thomas at agnes@ici.org for assistance.

We look forward to seeing many of you in September!

Ghassan G. Hakim
Senior Vice President
Franklin Templeton Investments
Chairman - International Operations Advisory Committee Diane M. Butler
Director - Transfer Agency
& International Operations

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