

MEMO# 21423

August 2, 2007

BTRAC Meeting Notice - October 16, 2007

[21423]

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TO: BANK, TRUST AND RECORDKEEPER ADVISORY COMMITTEE No. 27-07 RE: BTRAC MEETING NOTICE - OCTOBER 16, 2007

The next meeting of the Bank, Trust and Recordkeeper Advisory Committee will take place on Tuesday, October 16, 2007 at the offices of Investment Company Institute located at 1401 H Street NW, Washington, DC 20005. The meeting will take place in the David Silver Conference Room, which is located on the twelfth floor. Continental breakfast will be served at 8:15 a.m. and the meeting will begin at 9:00 a.m. Lunch will be served around 12:00 noon and the meeting will conclude at 3:00 p.m. Attire for the meeting is business.

The meeting will be followed by the 2007 Operations and Technology Conference, which is being held at the Grand Hyatt Washington, DC from October 17-19. The link to register for the conference is <http://members.ici.org/conferences/main.do?id=OPS07>. All BTRAC firms can register at the Institute member rate. Attire for the conference is business casual.

ACCOMMODATIONS AT THE GRAND HYATT WASHINGTON, DC

The Institute has reserved a block of hotel rooms at the Grand Hyatt Washington, DC for the nights of October 15-18, 2007 for the rate of \$279 single occupancy and \$304 for double plus tax. To make reservations please contact the Grand Hyatt Washington, DC at 202-582-1234 or 1-800-233-1234 and ask for a room in the Investment Company Institute block. Reservations must be made by September 14, 2007 to secure the room rate of \$279 for single occupancy and \$304 for double. Reservations must be cancelled within 48 hours prior to day of arrival to avoid penalty. PLEASE MAKE YOUR HOTEL RESERVATIONS AS SOON AS POSSIBLE AS ROOMS ARE LIMITED.

COMMITTEE DINNER ON OCTOBER 15

A committee dinner will be held the evening of October 15th. The dinner will begin at 6:30 p.m. with the meal being served at 7:30 p.m. More information about the dinner will be sent to you prior to the meeting. All participants will be billed for their portion of the dinner. Attire for the dinner is business casual. Please note that if you confirm attendance for the BTRAC dinner and cancel within 48 hours of the scheduled event, you will still be charged for your portion of the pre-arranged event.

MEETING ATTENDANCE

Meeting attendance is limited to one Committee member only or their designated substitute. There will be no exceptions to this policy unless the BTRAC Chairman and the ICI approve such exceptions in advance of the meeting.

AGENDA & RESPONSE FORM

We need to get your input on agenda topics for the meeting. Please use the attached form to list your ideas and suggestions or e-mail Marty Burns (mburns@ici.org) or Stuart Bateman (SBateman@frk.com). Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced.

Kindly complete and return your response form by September 14th to Beth Sumler either by fax (202/326-5853) or email (esumler@ici.org). Please indicate whether or not you or a representative of your firm will be attending the October 15 dinner and the October 16 meeting. Attendees will receive a preliminary agenda and attendee list approximately two weeks prior to the meeting.

We look forward to seeing you in Washington, DC!

Stuart Bateman
Franklin Templeton Investor Services, Inc.
Chairman-Bank, Trust and Recordkeeper
Advisory Committee Martin A. Burns
Director-Institutional
Operations & Services
[Attachment](#)