

MEMO# 30772

July 10, 2017

International Operations Advisory Committee Meeting, Thursday, September 21, 2017

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July 10, 2017 TO: International Operations Advisory Committee RE: International Operations Advisory Committee Meeting, Thursday, September 21, 2017

The next meeting of the ICI's International Operations Advisory Committee will take place on Thursday, September 21, 2017 in Luxembourg and New York City, with the meeting sites linked via video conference. Meeting details for each site are below:

Luxembourg Meeting Site - HSBC

The meeting will take place from 2:00 p.m. until approximately 7:00 p.m. CEST at the offices of HSBC, 16 Boulevard D'Avranches, Luxembourg. Attire for the meeting is business dress. Further logistical information will be provided as necessary prior to the meeting date.

Committee Dinner

The ICI will host an optional Committee networking dinner following the IOAC meeting on Thursday, September 21, 2017, at 8:00 p.m. CEST at a venue to be selected. There is a cost of \$110.00 for the dinner which you will pay at the time that you register for the meeting. Attire for the dinner is business casual.

Lodging

The following hotels are in close proximity (10-15 minutes by car) to the offices of HSBC. Please contact a hotel directly to make your room reservation and consider booking your travel as soon as possible.

Melia Luxembourg

1, Park Draï Eechelen, Kirchberg, L-1499, Luxembourg
www.melia.com/en/hotels/luxembourg/luxembourg/melia-luxembourg/index.html

Alvisse Parc Hotel

120 Route d'Echternach, 1453 Luxembourg
<http://www.parc-hotel.lu/en/>

Hotel Parc Plaza

5 Avenue Marie-Thérèse, 2132 Luxembourg

<http://www.parcplaza.lu/en/>

Hotel Grey

4 Rue Joseph Junck, 1839 Luxembourg

<http://www.hotelgrey.lu/en>

New York City - HSBC

The meeting will take place from 8:00 a.m. until approximately 1:00 p.m. ET at the offices of HSBC, 8 East 40th Street, New York, NY 10016. Continental breakfast will be provided at 7:30 a.m. and lunch will be available at the conclusion of the meeting. Attire for the meeting is business dress.

Committee Dinner

The ICI will host an optional Committee networking dinner for the meeting attendees on Wednesday, September 20, 2016, at 7:30 p.m. ET at a venue to be selected. There is a cost of \$105.00 for the dinner which you will pay at the time that you register for the meeting. Attire for the dinner is business casual.

Online Meeting Registration

Please register online to attend the IOAC meeting by visiting our registration site at www.ici.org/reg/ioac. If you have any questions about the registration, please contact Magen Dargon at (202) 326-5943 or magen.dargon@ici.org.

Meeting Materials

An agenda and meeting materials will be posted to the ICI website prior to the meeting date. An email notifying agenda and material availability will be sent under separate cover. As always, hard copies of materials will be provided at the meeting.

We look forward to seeing you in Luxembourg or New York on September 21, 2017!

Bilal Nasreddine

Chair - International Operations Advisory Committee

Manager, Global Institutional Client Services - Putnam Investments

Ahmed Elghazaly

Director, Securities Operations