

MEMO# 32213

February 13, 2020

Registration Now Open - Operations Committee Meeting - April 8-9, 2020

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The Investment Company Institute's Operations Committee will meet on Wednesday, April 8, 2020 from **1:50** to 5:00 pm, and on Thursday, April 9, 2020, starting at 8:30 a.m. and ending at noon in the David Silver Conference Room (DSCR) on the 12th floor of ICI's offices at 1401 H Street, NW, in Washington, D.C 20005. (The unique start time on Wednesday is because SEC's OCIE staff will be joining us at 2:00 pm and we want to have introductions and antitrust done before they are in the room.) ICI's offices are located less than five miles (15 minutes estimated driving time) from Reagan National Airport.

Light refreshments will be served on the first day of the meeting and a continental breakfast and lunch on the second day. Attire for the meeting is business casual. A meeting agenda will be sent to you in advance of the meeting date.

Online Meeting Registration

To register for the Operations Committee meeting and dinner, please visit our registration site at www.ici.org/reg/operations. Please note that the only way to register for the Operations Committee meeting and dinner is through the Cvent link indicated above. If you have questions about registration or are having difficulty reserving a room at the hotel, please contact Magen Dargon at 202-326-5943 or Magen.dargon@ici.org.

Hotel Accommodations - Deadline March 17, 2020

A block of rooms has been reserved at the Sofitel Washington DC Lafayette Square, located at 806 15th St NW Washington, DC 20005 for the evenings of April 7 & 8 at a rate of \$359.00 per night plus tax. **To make your reservation, please call the hotel at 202-730-8800 and referencing ICI Ops, ICI, or Investment Company Institute.** The Sofitel Washington DC Lafayette Square is located 0.3 miles from ICI's offices. Please make your hotel reservations as soon as possible as rooms are limited. All reservations must be guaranteed before the cutoff date of March 17, 2020 to receive the block room rate. Reservations must be cancelled 72 hours prior to arrival to avoid penalty.

Committee Dinner

The Committee event will be held on Wednesday, April 8, at a location to be determined.

The reception will begin at 6:30 pm. Committee members (or their substitutes) electing to attend the dinner will pay a standard amount of \$115.00 per person (via credit card) as part of the meeting registration process. Please note that dinner cancellations must be made three business days in advance of the event in order to receive a refund of your payment. Attire for the dinner is business casual.

2020 Operations and Technology Conference

ICI's 2020 Operations and Technology Conference, which is held in conjunction with the General Membership Meeting (GMM), will be held May 6-8 at the Marriott Wardman Park Hotel in Washington, DC. **Registration and a preliminary program are available here: <https://gmm.ici.org/>.**

Conference highlights include an opening session featuring Jamie Dimon, chairman and CEO, JPMorgan Chase; a session on data-driven investing with Tammer Kamel, CEO, Quandl, and a regulatory breakfast session featuring Randal Quarles, Vice chair for supervision, Federal Reserve Board. Other key sessions include:

- Cybersecurity Challenges: Jay Kaplan in Conversation with Mike Catlin
- What the Future May Hold for the Fund Industry
- Changing Workforce Dynamics
- Global Operating Models: Opportunities and Challenges
- The Intermediary's Perspective: The Good, the Bad, and the Ugly of Oversight
- Investor Protection: Combatting Fraud in Financial Services

The conference registration fee is \$1,700 for ICI members but **if you register by February 21, there is a \$100 discount on this fee.** We hope you will join us at this important gathering of the fund industry.

Agenda Items

We would like your input for agenda topics and shop talk items. Please use the space provided during the registration process to list your ideas and suggestions or email Marty Burns (mburns@ici.org) or Peter Callahan (pete.callahan@alliancebernstein.com). Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced.

Building Security Reminder

ICI's building security procedures require that all meeting attendees check in at the first-floor security desk where they will facilitate elevator access to ICI's offices. If you arrive at the building after the meeting begins on either day, please call ICI's main reception number at 202- 326-5800 to request an escort to the 12th floor.

We look forward to seeing you in April!

Peter Callahan
Chair - Operations Committee
Senior Vice President & Head of Global Transfer Agent Operations - AB Global

Martin A. Burns
Chief Industry Operations Officer

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