

MEMO# 24114

February 1, 2010

Updated Holder Reporting Instruction and Email Address for Delaware

[24114]

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TO: TRANSFER AGENT ADVISORY COMMITTEE No. 6-10 RE: UPDATED HOLDER
REPORTING INSTRUCTION AND EMAIL ADDRESS FOR DELAWARE

Here is some information from the state of Delaware on recent changes to its holder reporting instructions and the email address to use for contacting the state regarding escheatment of property.

Delaware is requesting that all securities be remitted electronically through DTC (when practical).

- It is recommended by Delaware that fractional shares be sold prior to escheatment and reported as cash in lieu.
- Upon share re-registration, Delaware is requesting that all dividend reinvestment elections terminate/be updated so that all future dividends will be paid as cash distributions instead of cash reinvestments.
- Delaware is also introducing a new e-mail address (escheat.holderquestions@state.de.us) that holders may use to contact the State.
- Here is the link to Delaware's holder reporting instructions.
<http://revenue.delaware.gov/information/handbook2.pdf>

Diane M. Butler
Director - Transfer Agency & International Operations