

MEMO# 28919

April 22, 2015

International Operations Advisory Committee Meeting Notice - Tuesday, 9 June 2015

[28919]

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TO: INTERNATIONAL OPERATIONS ADVISORY COMMITTEE No. 10-15 RE: INTERNATIONAL
OPERATIONS ADVISORY COMMITTEE MEETING NOTICE -TUESDAY, 9 JUNE 2015

The next meeting of the ICI's International Operations Advisory Committee (IOAC) will take place on Tuesday, 9 June 2015 in Dublin, Ireland and Washington, DC, with the meeting sites linked by video conference. Meeting details for each site are below:

Ireland Meeting Site - HSBC Securities Services (Ireland) Ltd, Dublin

The meeting will take place from 1:00 p.m. – 6:00 p.m. GMT at the offices of HSBC Securities Services (Ireland) Ltd, 1st floor, 1 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland. Lunch will be provided at 12:30 p.m. Attire for the meeting is business dress. Meeting attendees will need to check in at the lobby reception desk before proceeding. Further logistical information will be provided as necessary prior to the meeting date.

Committee Dinner - Dublin:

The ICI will host an optional Committee networking dinner following the IOAC meeting on Tuesday, 9 June 2015, at 7:30 p.m. at a venue to be selected. There is a cost of \$105.00 for the dinner which you will pay at the time that you register for the meeting. Attire for the dinner is smart casual.

Lodging - Dublin:

The following hotels are in close proximity to HSBC Securities Services (Ireland) Ltd. Please contact a hotel directly to make your room reservation:

The Marker Hotel Dublin
Grand Canal Square
Docklands
Dublin 2, Ireland
Tel: +353 (0) 1 687 5100
www.themarkerhoteldublin.com

Maldron Hotel Cardiff Lane
Cardiff Lane
Sir John Rogerson's Quay
Dublin 2, Ireland
Tel: +353 (0)1 643 9500
www.maldronhotelcardifflane.com

US Meeting Site - ICI, Washington, DC

The meeting will take place from 8:00 a.m. until 1:00 p.m. ET in Conference Room 12A, located on the 12th floor of Investment Company Institute, 1401 H Street, NW, Washington, DC 20005. Continental breakfast will be provided at 7:30 a.m. and lunch will be available at the conclusion of the meeting. Attire for the meeting is business dress.

Please note that due to enhanced building security procedures, meeting attendees will need to check in at the first floor security desk where they will be met by ICI staff, who will provide elevator access to the ICI offices. Visitors will NOT be able to use the elevators without the assistance of ICI staff. Please plan to arrive at least 15 minutes prior to the start of the meeting to avoid delay in accessing the Institute's offices.

Committee Dinner - Washington, DC:

The ICI will host an optional Committee networking dinner for the meeting attendees on Monday, 8 June 2015 at 7:00 p.m. at a venue to be selected. There is a cost of \$105.00 for the dinner, which you will pay at the time that you register for the meeting. Attire for the dinner is business casual.

Lodging - Washington, DC:

The following hotels are in close proximity to ICI. Please contact a hotel directly to make your room reservation:

Sofitel
806 15th Street, NW
Washington, DC 20005
Tel: (202) 730-8800
www.sofitel.com/WashDC

Grand Hyatt Washington
1000 H Street, NW
Washington, DC 20001
Tel: (202) 582-1234
www.hyatt.com/GrandHyatt

JW Marriott Hotel Pennsylvania Avenue
1331 Pennsylvania Avenue, NW
Washington, DC 20004
Tel: (202) 393-2000
www.marriott.com/Washington

Online Meeting Registration

Please register online to attend the IOAC meeting by visiting our registration site at www.ici.org/reg/ioac. If you have questions about registration, please contact Allison White at (202) 326-5943 or allison.white@ici.org.

Members are encouraged to provide suggested shop talk topics for this meeting either during the registration process or by email or phone to Marty Burns, ICI at mburns@ici.org or (202) 326-5980 no later than the end of May 2015.

Meeting Materials

An agenda and materials will be posted to the ICI website prior to the meeting date. An email notifying agenda and material availability will be sent under separate cover. Hard copies of materials will also be provided at the meeting.

We look forward to seeing you in Dublin or Washington, DC on 9 June!

Maureen A. Leary-Jago

President

MFS Investment Management

Chairman – International Operations Advisory Committee Martin A. Burns

Senior Director, Operations & Distribution

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