

**MEMO# 25764**

January 5, 2012

## **Notice of IOAC Meeting - February 27, 2012 in Dublin & New York**

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TO: INTERNATIONAL OPERATIONS ADVISORY COMMITTEE No. 1-12 RE: NOTICE OF IOAC MEETING - FEBRUARY 27, 2012 IN DUBLIN & NEW YORK

The next meeting of the Institute's International Operations Advisory Committee ("IOAC") will take place on Monday, February 27, 2012 in Dublin, Ireland and New York, NY, with the meeting sites linked by video conference. HSBC Securities Services will host the meeting in both locations - 1 Grand Canal Square, Grand Canal Harbour, Dublin 2 and HSBC Asia North, Tower 11, 452 Fifth Avenue, New York, NY 10018.

In New York, the IOAC meeting will take place from 8:00 a.m. until 2:00 p.m. ET. Continental breakfast will be provided at the start of the meeting and lunch will be available at the conclusion of the meeting. In Dublin, the meeting will take place from 1:00-7:00 p.m. GMT and will be preceded by a networking lunch at 12:00pm GMT.

### **Committee Dinner - February 27 in Dublin**

A Committee dinner will be held in Dublin on February 27 at the conclusion of the meeting. There will be a cost of \$85.00 per person for dinner, which you will pay at the time that you register for the IOAC events online. Kindly note that if your plans change and you are unable to join us for dinner, you must cancel more than 3 business days in advance in order to receive a refund.

### **Online Meeting Registration**

Please register online at [www.ici.org/reg/ioac](http://www.ici.org/reg/ioac) by January 31, 2012 in order to attend the IOAC meeting and dinner. If you would like to join the meeting via teleconference, please register for that option online as well so that we can include you on the list of expected meeting attendees. If you have questions about registration, please contact Valencia Paige at 202/326-5846 or [valencia.paige@ici.org](mailto:valencia.paige@ici.org).

# Hotel Accommodations Dublin & New York

HSBC Securities Services has recommended the following hotels in Dublin, which may be able to offer you a corporate rate:

1) Conrad (Hilton)

Earlsfort Terrace, Dublin 2

[www.placeshilton.com/conrad-dublin](http://www.placeshilton.com/conrad-dublin)

2) Westin Hotel

35 Westmoreland Street, Dublin 2

[www.thewestindublin.com](http://www.thewestindublin.com)

3) Clarion

IFSC, Dublin 1

[www.clarionhotelifsc.com](http://www.clarionhotelifsc.com)

4) Maldron Hotel

Cardiff Lane Cardiff Lane

Sir John Rogerson's Quay, Dublin 2

[http://www.maldronhotels.com/hotel-cardiff-lane/contact\\_us.html](http://www.maldronhotels.com/hotel-cardiff-lane/contact_us.html)

5) The Westbury Hotel

Grafton Street, Dublin 2

[http://www.doylecollection.com/locations/dublin\\_hotels/the\\_westbury\\_hotel.aspx?gclid=CNub6K\\_2s60CFVGKfAodm3qZEA](http://www.doylecollection.com/locations/dublin_hotels/the_westbury_hotel.aspx?gclid=CNub6K_2s60CFVGKfAodm3qZEA)

A list of New York hotels recommended by HSBC is attached. Please contact one of the hotels directly to make your room reservation. If you are having difficulty securing a hotel room, please feel free to contact Valencia Paige at [valencia.paige@ici.org](mailto:valencia.paige@ici.org) for assistance.

## Preliminary Agenda

We are developing a robust agenda for the Dublin meeting, but would like to get your input on agenda topics and project ideas for future IOAC meetings. Please use the space provided online to list your ideas and suggestions or to volunteer to participate in the planning of future agendas. You may also email Diane Butler at [butler@ici.org](mailto:butler@ici.org).

Ghassan G. Hakin

Senior Vice President

Franklin Templeton Investments

Chairman - International Operations Advisory Committee Diane M. Buler

Director - Transfer Agency

& International Operations

[Attachment](#)