

**MEMO# 32766**

September 18, 2020

# Mark Your Calendar - 2021 Operations Committee Meeting Schedule

[32766]

September 18, 2020 TO: Operations Committee RE: Mark Your Calendar - 2021 Operations Committee Meeting Schedule

The Operations Committee meeting schedule for 2021 has been finalized. Please mark your calendar for the following meeting dates:

April 14-15

October 20-21

Decisions on in-person or virtual meetings will be determined by various factors and will be confirmed in the committee meeting memo. Although space at ICI has been reserved to support in-person meetings for these dates, the health and safety of our committee members remains our highest priority so final decisions will be made closer to the date.

Further details regarding each in-person meeting will be sent to you approximately 6 weeks prior to the scheduled meeting date. Virtual meetings details will be sent approximately 4 weeks in advance.

We look forward to meeting with you next year!

Peter Callahan  
Chair - Operations Committee  
Senior Vice President & Head of Global Transfer Agent Operations - AB Global

Martin A. Burns  
Chief Industry Operations Officer

should not be considered a substitute for, legal advice.