

MEMO# 31366

August 31, 2018

Registration Open - Small Funds Committee Meeting - November 8-9, 2018

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August 31, 2018 TO: Small Funds Committee RE: Registration Open - Small Funds
Committee Meeting - November 8-9, 2018

The next meeting of the Investment Company Institute's Small Funds Committee will be held on Thursday, November 8 from 1:00 p.m. to 5:00 p.m. ET and on Friday, November 9 from 9:00 a.m. to 1:00 p.m. ET.

The meeting will take place at the offices of the law firm of Dechert, LLP at Three Bryant Park, 1095 Avenue of the Americas, New York, NY 10036-6797. Please check in at the front desk upon your arrival. Lunch will be served on the first day of the meeting, and a continental breakfast and lunch will be served on the second. Attire for the meeting is business.

Reception

The ICI will host an optional Committee networking reception following the Small Funds Committee meeting on Tuesday, November 8, from 5:00 pm to 7:00 pm at Dechert's offices. There is no cost for the reception. Attire for the reception is business.

Hotel Accommodations

The following hotels are in close proximity to the offices of Dechert. Please contact a hotel directly to make your room reservation and consider booking your travel as soon as possible.

Hilton Times Square (0.3 miles)

234 West 42nd Street, New York, New York, 10036

[Hilton Times Square](#)

Courtyard by Marriott New York Manhattan/Times Square (0.1 miles)

114 West 40th Street, New York, NY10018

[Marriott Courtyard Times Square](#)

Online Meeting Registration

To register for the Small Funds Committee meeting, please visit our registration site at: www.ici.org/reg/small. Please note that the only way to register for the Small Funds Committee meeting is through the link indicated above. There is no charge to attend the Small Funds Committee meeting. If you have questions about the registration, please contact Magen Dargon at (202) 326-5943 or magen.dargon@ici.org.

Agenda Suggestions & Shop Talk

We would like your input on agenda topics and “shop talk” discussion items for the meeting. Please use the space provided during online registration to list your ideas and suggestions or email John Randall (john.randall@ici.org) by **October 1**. As many of you know, the Small Funds Committee is an effective forum for the exchange of practical and useful information, and we would like each of you to participate actively in the meeting.

A preliminary agenda and additional logistical information are forthcoming. If you have any questions regarding the meeting, you may contact John Randall at (202) 326-5930 or john.randall@ici.org. We look forward to seeing you in New York!

Jane Carten
Small Funds Committee Chair

John Randall
Director, Operations and Distribution

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