

MEMO# 30836

August 14, 2017

BTRAC Meeting Notice - October 4-5, 2017

[30836]

August 14, 2017 TO: Bank, Trust and Retirement Advisory Committee RE: BTRAC Meeting Notice - October 4-5, 2017

The next Bank, Trust and Retirement Advisory Committee meeting will be held on Wednesday, October 4, 2017, from 1:00 p.m. to 5:00 p.m. and on Thursday, October 5, 2017, from 9:00 a.m. to 12:30 p.m. The meetings will take place in the Mercantile & Midland conference rooms, located at Wells Fargo, 550 South 4th St., 4th floor, Minneapolis, MN 55145.

Lunch will be served on the first day of the meeting beginning at 12:00 noon and a continental breakfast and lunch will be provided on the second day. The meeting attire is business casual.

Please note that due to enhanced building security procedures, please plan to arrive at least 15 minutes prior to the start of the meeting to avoid delay in accessing Wells Fargo offices.

Hotel Accommodations - Deadline September 29, 2017

A block of rooms has been reserved at the Radisson Red for the evenings of Oct.3 & 4, 2017, at a rate of \$144.00 plus tax per night. The Radisson is approximately two blocks from Wells Fargo offices. To make hotel reservations, please call the hotel at 1-800-333-3333 and identify yourself as a member of the Investment Company Institute BTRAC meeting. ***Please make your hotel reservations as soon as possible as rooms are limited. All reservations must be guaranteed by September 29, 2017 to receive the room block rate.*** Reservations must be cancelled 24 hours prior to the day of arrival to avoid penalty.

Committee Dinner

The Committee dinner will be held on the evening of Wednesday, October 4, 2017 at the Mission American Kitchen and Bar restaurant located at 77 7th Street South -Minneapolis, MN 55402, www.missionamerican.com, 612-339-1000. The reception will begin at 6:30 p.m. and dinner will follow at 7:15 p.m. Committee members (or their substitutes) electing to attend the committee dinner will pay a standard amount of \$105.00 via credit card as part of the meeting registration process. Please note that if you confirm attendance for the

BTRAC dinner and cancel within 3 business days of the scheduled event, you will be charged the \$105.00. Attire for the dinner is business casual.

Online Registration

To register for the Bank, Trust and Retirement Advisory Committee meeting and dinner, please visit our registration site at www.ici.org/reg/btrac. **Please note that the only way to register for the BTRAC meeting and dinner is through the Cvent link above.** If you have questions about registration, please contact Valencia Paige at 202-326-5846 or valencia.paige@ici.org.

Shop Talk

Committee members or their substitutes are encouraged to submit shop talk items either through the online registration process or to John Randall at john.randall@ici.org, 202-326-5930 no later than September 22, 2017. We find that our discussion is most effective when meeting attendees have sufficient time to review and prepare responses to shop talk questions prior to the meeting.

We look forward to seeing you in Minneapolis!

James Waters

Chair – Bank, Trust and Retirement Advisory Committee

John Randall

Director, Operations and Distribution

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