

**MEMO# 23258**

February 17, 2009

## **Operations Committee Meeting Notice - May 6, 2009**

[23258]

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TO: OPERATIONS COMMITTEE No. 2-09    RE: OPERATIONS COMMITTEE MEETING NOTICE -  
MAY 6, 2009

The next Operations Committee meeting will take place on Wednesday, May 6, 2009 preceding the start of the 2009 General Membership Meeting at the Marriott Wardman Park Hotel in Washington, D.C. The meeting will start at 10:00 a.m. and conclude by 2:45 p.m. Breakfast and lunch will be provided. Attire for the meeting is business.

### **Online Meeting Registration**

Please register for the Operations Committee meeting by April 15, 2009. Registration can be accomplished online at <http://members.ici.org/reg/ops>. If you have questions about registration, you may contact Agnes Thomas at 202/326-5846 or [agnes@ici.org](mailto:agnes@ici.org).

### **2009 General Membership Meeting**

The 2009 General Membership Meeting takes place May 6-8. We encourage committee members to register for this conference. To see the conference program, go to <http://gmm.ici.org/gmm/index.jsp>.

## **Hotel Accommodations -Reservation Deadline April 3, 2009**

A block of rooms has been reserved for conference and meeting attendees at the Marriott Washington Wardman Park at the rate of \$280/\$310 single/double occupancy. To make a reservation, click on [http://gmm.ici.org/gmm/09hotelinfo.jsp?refid=gmm09\\_general](http://gmm.ici.org/gmm/09hotelinfo.jsp?refid=gmm09_general).

## **Agenda Items**

We need to get your input on agenda items for the meeting. Please use the space provided in Cvent to list your ideas and suggestions or email Don Boteler ([boteler@ici.org](mailto:boteler@ici.org)) or Doug Anderson ([dlanderson@delinvest.com](mailto:dlanderson@delinvest.com)). Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced. A preliminary agenda will be circulated to the committee approximately two weeks before the meeting.

We look forward to seeing you in Washington, D.C.!

Douglas L. Anderson  
Senior Vice President  
Delaware Investments  
Chair ICI Operations Committee Donald J. Boteler  
Vice President ICI Operations

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