MEMO# 23224

January 30, 2009

Call-In Option For February 24 And 25 Tax Committee Meetings

[23224]

January 30, 2009

TO: TAX COMMITTEE No. 2-09 RE: CALL-IN OPTION FOR FEBRUARY 24 AND 25 TAX COMMITTEE MEETINGS

As we informed you previously, the next meetings of the Tax Committee will be held on Tuesday, February 24, and Wednesday, February 25. [1] The meetings on Tuesday will begin at 10:00 a.m.; the meeting on Wednesday will begin at 9:30 a.m. Lunch will be served at 1:00 p.m. on Tuesday and at the conclusion of the meeting on Wednesday. All meetings will be held in the David Silver Conference Room, on the 12th floor of the Institute's offices at 1401 H Street, NW, Washington, DC 20005.

ICI recognizes that members are facing budget constraints. Thus, as we discussed on the January monthly call, members who are unable to attend the Tax Committee meetings in person may participate by phone. [2] The dial in number is 888-603-9618 and the passcode is 57678 for all of the meetings.

Online Registration

We are pleased to inform you that we are now offering online registration using Cvent for members attending the ICI committee meetings in person and for dinner. Committee members electing to attend the committee dinner will pay a standard amount via credit card as part of the registration process. To register for the Tax Committee meetings and dinner, please visit our registration site at http://members.ici.org/reg/tax. If you have any questions about registration, please contact Ezella Wynn at 202/218-3560 or

ewynn@ici.org.

Committee Dinner

As in the past, arrangements are being made for the Tax Committee dinner on Tuesday, February 24. We plan to start dinner at approximately 6:00 p.m. at a nearby restaurant. If you plan to attend the dinner, you must register at our registration site; the cost of the dinner will be \$85.00. Full refunds of the \$85.00 will be made to anyone canceling a dinner reservation by 3:00 p.m. (Eastern) on Thursday, February 19. Refunds will not be provided for dinner reservations cancelled thereafter.

If you have any questions or comments regarding the upcoming meetings, please contact Keith Lawson (at 202/326-5832 or lawson@ici.org), or Karen Lau Gibian (at 202/371-5432 or kgibian@ici.org).

Gwen Shaneyfelt Tax Committee Chair

endnotes

[1] See Institute Memorandum (23101) to Tax Committee No. 37-08, dated December 11, 2008.

[2] See Institute Memorandum (23193) to Tax Committee No. 1-09, dated January 16, 2009.

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