MEMO# 25774

January 6, 2012

Notice of SEC Rules Committee Meeting and Videocoference Options - February 16, 2012; Please Respond by February 1st

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TO: SEC RULES COMMITTEE No. 1-12 RE: NOTICE OF SEC RULES COMMITTEE MEETING AND VIDEOCONFERENCE OPTIONS - FEBRUARY 16, 2012; PLEASE RESPOND BY FEBRUARY 1ST

A meeting of the SEC Rules Committee has been scheduled for Thursday, February 16, 2012, at the offices of the Investment Company Institute, 1401 H Street, N.W., Washington, D.C. The meeting will be held in the David Silver Conference Room (DSCR) on the 12th floor from 12:00 p.m. – 3:30 p.m. (Eastern). Lunch will be available beginning at 11:45 a.m.

Participation by video conference will be available from two locations:

Capital Research and Management Company 333 South Hope Street 53rd Floor Los Angeles, CA 9:00 am - 12:30 p.m.(Pacific) Nuveen Investments 333 West Wacker Drive 34th Floor, South Chicago, IL 11:00 a.m. - 2:30 p.m.(Central)

Please register for the meeting at www.ici.org/reg/sec. In completing the online registration form, please provide any items that you would like to discuss at the meeting. To assist our planning, we request that you register by Wednesday, February 1st. If you have any questions please contact Pat Dickerson at (202) 326-5811 or pdickerson@ici.org.

In addition, members of the Committee attending in Washington may be interested in ICI's 2012 Derivatives Roundtable, which will be held in the morning on Friday, February 17. Information about the Roundtable and how to register is available at http://www.ici.org/events/upcoming/conf_12_derivatives_roundtable.

We look forward to seeing you on February 16th.

Amy R. Doberman Chairperson

Frances M. Stadler Senior Counsel - Securities Regulation

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