

**MEMO# 23033**

October 29, 2008

## **APS Meeting Notice - December 3, 2008**

[23033]

October 29, 2008

TO: ACCOUNTING POLICY SUBCOMMITTEE No. 4-08    RE: APS MEETING NOTICE -  
DECEMBER 3, 2008

The next meeting of the Accounting Policy Subcommittee will take place on Wednesday, December 3. Lunch will be available beginning at 12:30 p.m. The meeting will begin at 1:00 p.m. and conclude at 5:30 p.m. We ask that audit firm representatives on the Subcommittee plan on joining the meeting at 3:00 p.m. The meeting will take place in the Institute's 11th Floor Conference Room. The Accounting/Treasurers Committee meeting will take place on Thursday, December 4. Accounting/Treasurers Committee members will receive a separate meeting notice.

### **Online Registration**

We are pleased to offer online registration using Cvent for ICI committee meetings and associated dinners. To register for the Accounting Policy Subcommittee meeting and dinner, please visit our registration site at <http://members.ici.org/reg/accountingpolicy>. Committee members electing to attend the committee dinner will pay a standard amount via credit card as part of the registration process. If you have any questions about registration, please contact Agnes Thomas at 202/326-5846 or [agnes@ici.org](mailto:agnes@ici.org).

### **Subcommittee Dinner**

The Subcommittee dinner will be held on Wednesday, December 3 at 6:30 p.m. Details on the venue will be forthcoming. If you plan to sign up for the dinner, the cost will be \$85.00. We ask that you provide your credit card information when you register on Cvent.

## **Hotel Accommodations**

A block of rooms has been reserved for meeting attendees at the Grand Hyatt Washington located at 1000 H Street, NW, Washington, DC for the evening of Wednesday, December 3. The room rate is \$269 plus tax. To make a reservation, please call the hotel at 202/582-1234 and ask for a room in the Investment Company Institute block of rooms. Please make your hotel reservations as soon as possible as rooms are limited. All reservations must be guaranteed by November 5 to receive the room block rate. Reservations must be cancelled within 48 hours prior to arrival to avoid penalty.

## **Suggested Agenda Items**

We need to get your input on agenda items for the meeting. Please e-mail your suggestions to Greg Smith ([smith@ici.org](mailto:smith@ici.org)) or Brian Wixted ([bwixted@oppenheimerfunds.com](mailto:bwixted@oppenheimerfunds.com)) or you can list your suggestions by using the space provided for in Cvent. Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced. A preliminary agenda will be circulated to the Subcommittee prior to the meeting.

We look forward to seeing you in Washington!

Brian Wixted  
SVP - Treasurer  
OppenheimerFunds  
Chair - Accounting Policy Subcommittee Gregory Smith  
Director - Operations  
Compliance & Fund Accounting

---

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.