

**MEMO# 27681**

November 6, 2013

## **Mark Your Calendar - Variable Insurance Products Advisory Committee Meeting On December 18, 2013**

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TO: VARIABLE INSURANCE PRODUCTS ADVISORY COMMITTEE No. 18-13 RE: MARK YOUR CALENDAR - VARIABLE INSURANCE PRODUCTS ADVISORY COMMITTEE MEETING ON DECEMBER 18, 2013

The next meeting of the Variable Insurance Products Advisory Committee has been scheduled for Wednesday, December 18, 2013, from 11:00 a.m. to 1:00 p.m. Eastern time. Please note that this is the first telephonic meeting of the Committee, although if your firm is in the Washington, D.C. area, or you otherwise plan to be in the area that day, you are welcome to join us in person at the offices of the Investment Company Institute, 1401 H Street, N.W., 12th Floor, Washington, DC. As discussed at prior meetings, beginning with this meeting, our December meetings will be telephonic (with the option to attend in person), and our June meetings will be held in person.

We will be introducing a new format at this December 18th telephonic meeting. Susan Nash, Associate Director, and Bill Kotapish, Assistant Director, of the SEC's Division of Investment Management, will be joining us at the beginning of the meeting to discuss recent SEC initiatives in the insurance products area. After their remarks, we will provide an opportunity for members to lead a series of short discussions on issues on which you would like to solicit your colleagues' feedback (i.e., "shop talk"). We therefore request that, either on the online form or in an email to [sarah.bessin@ici.org](mailto:sarah.bessin@ici.org), you include questions or topics you would like to raise with your colleagues at the meeting. We also plan to discuss other timely issues of interest to the Committee.

Registration can be accomplished online at [www.ici.org/reg/vipac](http://www.ici.org/reg/vipac). After you have registered for the meeting, you will be provided with dial-in information. If you have questions about registration, please contact Kiera Robinson at (202) 326-5818 or [kiera.robinson@ici.org](mailto:kiera.robinson@ici.org). In addition, please include any topics you would like to discuss at the meeting on the online form. We look forward to seeing you on December 18th!

Sarah A. Bessin  
Senior Counsel

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