

**MEMO# 22997**

October 15, 2008

## **Reminder - October 16 Institutional Money Market Funds Advisory Committee Meeting in New York City; Final Agenda Attached**

[22997]

October 15, 2008

TO: INST. MONEY MARKET FUNDS ADVISORY COMMITTEE No. 30-08  
MONEY MARKET FUNDS ADVISORY COMMITTEE No. 36-08 RE: REMINDER - OCTOBER 16  
INSTITUTIONAL MONEY MARKET FUNDS ADVISORY COMMITTEE MEETING IN NEW YORK  
CITY; FINAL AGENDA ATTACHED

As we previously informed you, a meeting of the Institutional Money Market Funds Advisory Committee has been scheduled for Thursday, Oct. 16, 2008, at the offices of JPMorgan, 270 Park Avenue, New York, New York. The meeting will begin at Noon Eastern time on the 50th Floor and we anticipate it will conclude no later than 4:00 p.m. The final agenda is attached.

Andrew "Buddy" Donohue, Director, and Robert Plaze, Associate Director, of the SEC's Division of Investment Management, will attend the meeting to discuss, among other things, developments in the credit markets affecting money market funds. Given these developments in this area, please make every effort to send a representative from your firm to the meeting.

ICI has recently instituted online registration for committee meetings. To register for the meeting, please visit our registration site at <http://members.ici.org/reg/immf>. In addition, please provide any items you would like to discuss at the meeting on the online form. We look forward to seeing you on Oct. 16.

William Hoppe  
Chairman Jane G. Heinrichs  
Associate Counsel  
[Attachment](#)

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