

MEMO# 30604

February 27, 2017

International Operations Advisory Committee Meeting Notice - Tuesday, 23 May, 2017

[30604] February 27, 2017 TO: International Operations Advisory Committee RE:
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The next meeting of the ICI's International Operations Advisory Committee (IOAC) will take place on Tuesday, 23 May 2017 in Dublin, Ireland and New York, with the meeting sites linked by video conference. Meeting details for each site are below:

Ireland Meeting Site - RBC Investor Services (Ireland) Ltd, Dublin

The meeting will take place from 1:00 p.m. – 6:00 p.m. GMT at the offices of RBC, One George's Quay Plaza, George's Quay, Dublin 2, Ireland. Lunch will be provided at 12:30 p.m. Attire for the meeting is business dress. Meeting attendees will need to check in at the lobby reception desk before proceeding. Further logistical information will be provided as necessary prior to the meeting date.

The Irish Funds Conference will take place on May 25th, at the InterContinental Hotel in Ballsbridge. As in past years, Irish Funds will extend complimentary registration to IOAC members attending the meeting in Dublin. During the IOAC registration process, please make sure to indicate if you would like to participate, so that we are able to send you a complimentary registration code for the Irish Funds Conference. For more information please visit <http://www.irishfunds.ie/events/annual-global-funds-conference-2017>

Committee Dinner - Dublin:

The ICI will host an optional Committee networking dinner following the IOAC meeting on Tuesday, 23 May 2015, at 7:30 p.m. at a venue to be selected. There is a cost of \$105.00 for the dinner which you will pay at the time that you register for the meeting. Attire for the dinner is smart casual.

Lodging - Dublin:

The following hotels are in close proximity to RBC Investor Services (Ireland) Ltd. Please contact a hotel directly to make your room reservation:

The Marker Hotel Dublin
Grand Canal Square

Docklands
Dublin 2, Ireland
Tel: +353 (0) 1 687 5100
www.themarkerhoteldublin.com

Clayton Hotel
Cardiff Lane
Sir John Rogerson's Quay
Dublin 2, Ireland
Tel: +353 (0)1 643 9500
<http://www.claytonhotelcardiffane.com/>

Westin Dublin
College Green,
Westmoreland Street,
Dublin, Ireland
Tel: +353 (0)1 645 1000
<http://www.thewestindublin.com/>

US Meeting Site - RBC Investor Services, New York

The meeting will take place from 8:00 a.m. until 1:00 p.m. ET at RBC Investor Services, 200 Vesey Street, New York, NY 10281. Continental breakfast will be provided at 7:30 a.m. and lunch will be available at noon. Attire for the meeting is business dress.

Please note that due to enhanced building security procedures, meeting attendees in New York will need to come in at least twenty minutes early to check in at the security desk. Please plan accordingly to avoid any delay in accessing the meeting site.

Committee Dinner - New York:

The ICI will host an optional Committee networking dinner for the meeting attendees on Monday, 22 May 2017 at 7:30 p.m. at a venue to be selected. There is a cost of \$105.00 for the dinner, which you will pay at the time that you register for the meeting. Attire for the dinner is business casual.

Lodging - New York:

The following hotels are in close proximity to RBC's office in New York. Please contact a hotel directly to make your room reservation:

Conrad Downtown
102 North End Ave, New York, NY 10282
www.conradnewyork.com

W hotel
8 Albany St, New York, NY 10006
www.wnewyorkdowntown.com

New York Marriott Downtown
85 West St, New York, NY 10006
<http://www.marriott.com>

Online Meeting Registration

Please register online to attend the IOAC meeting by visiting our registration site at www.ici.org/reg/ioac. If you have questions about registration, please contact Valencia Paige at (202) 326-5846 or valencia.paige@ici.org or Stefanie Steiner at (202) 326-5943 or stefanie.steiner@ici.org.

Members are encouraged to provide suggested shop talk topics for this meeting either during the registration process or by email or phone to Ahmed Elghazaly, ICI at ahmed@ici.org or (202) 216-2923.

Meeting Materials

An agenda and materials will be posted to the ICI website prior to the meeting date. An email notifying agenda and materials availability will be sent under separate cover. Hard copies of materials will also be provided at the meeting.

We look forward to seeing you in Dublin or New York on the 23rd of May.

Bilal Nasreddine

Chair - International Operations Advisory Committee

Manager, Global Institutional Client Services - Putnam Investments

Ahmed Elghazaly

Director, Securities Operations

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