

**MEMO# 32208**

February 12, 2020

# Registration Now Open: Series Trust Advisory Committee Meeting - May 5, 2020

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The next meeting of the Investment Company Institute's Series Trust Advisory Committee will be held on Tuesday, May 5 from 9:00 AM-11:45 a.m. The Series Trust Advisory Committee meeting will take place at Marriott Wardman Park, 2660 Woodley Rd NW, Washington, DC 20008. Breakfast will be served at 8:30 a.m. on Tuesday. Attire for the meeting is business.

## Online Meeting Registration

To register for the Series Trust Committee meeting, please visit our registration site at: [www.ici.org/reg/stac](http://www.ici.org/reg/stac). There is no charge to attend the Series Trust Advisory Committee meeting. Please note that the only way to register for the Series Trust Advisory Committee meeting is through the link indicated above. To register for GMM, please visit our registration site at: <https://gmm.ici.org/>. **If you intend to attend the Small Funds as well as the General Membership Meeting, you will have to register separately for both events!**

If you have any questions about the registration, or are having difficulty reserving a room at the hotel, please contact Dom Liberatore at (202) 326-5970 or [dom.liberatore@ici.org](mailto:dom.liberatore@ici.org) or Magen Dargon at (202) 326-5943 or [magen.dargon@ici.org](mailto:magen.dargon@ici.org).

## Hotel Accommodations - Deadline April 6, 2020

A block of rooms has been reserved at the Marriott Wardman Park Hotel for the evenings of May 4 through May 7 starting at a rate of \$339 per night. The Marriott Wardman Park Hotel is approximately six (6) miles (13 minutes estimated driving time) from Reagan National Airport. To make reservations, you must use the following link only: [https://gmm.ici.org/gmm/20\\_info\\_hotel](https://gmm.ici.org/gmm/20_info_hotel). As in years past, in all likelihood the hotel will sell out, so make your reservations early. **All reservations must be guaranteed before the cutoff date, Monday April 6, 2020 to receive the special conference rate.**

## **Agenda Suggestions & Shop Talk**

We would like your input on agenda topics and “shop talk” discussion items for the meeting. Please use the space provided during online registration to list your ideas and suggestions or email John Randall ([john.randall@ici.org](mailto:john.randall@ici.org)). As many of you know, the Series Trust Advisory Committee is an effective forum for the exchange of practical and useful information, and we would like each of you to participate actively in the meeting.

A preliminary agenda and additional logistical information are forthcoming. If you have any questions regarding the meeting, you may contact John Randall at (202) 326-5930 or [john.randall@ici.org](mailto:john.randall@ici.org).

We look forward to seeing you in Washington!

John Randall  
Director, Operations and Distribution

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